

WILSON SCHOOL BOARD
Minutes
Monday, July 17, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:00 p.m. on Monday, July 17, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzger
Jay Nigrini (joined in by phone conference)
Carol Reid
Matt Wolf

Present: Mr. Keifer, Ms. Lillis, Dr. A. Flannery , Ms. Troutman, Ms. Schlosman,, Ms. Stoudt, Mr, Kaufmann, Mr. Fairchild, Mr. Stenger, Dr. M. Flannery, and Officer Johnson

Public Attendees: (see attached)

Executive Session – The board met in executive session, prior to tonight’s meeting as well as on July 13, 2017 for the purpose of discussing several personnel issues and litigation. The board also held a conference call earlier today for those same purposes.

PLEDGE TO THE FLAG

ANNOUNCEMENT – Attorney Miravich

PUBLIC PARTICIPATION - Agenda Items

- None

COMMUNICATIONS –

- Thank you note from Emma O’Shea

Approval of Minutes – (Consent)

Hearing no objection to approve the Wilson School Board minutes of June 19, 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(AYES 9)

7.0 Human Resources (Motion Carried)

Mr. Hopp moved, seconded by Mr. Wolf to approve Human Resource item #7.1 as follows:

7.1 Appointment of New Superintendent

Approved entering into a five year agreement with Dr. Richard H. Faidley as Superintendent of Schools in the Wilson School District beginning July 18, 2017 at a starting annual salary of \$185,000 per attached agreement.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

Dr. Richard H. Faidley was sworn into office by Judge James M. Lillis

11.0 Finance (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin to approve Finance item #11.1 as follows:

11.1 Approved and accepted the proposals received from First National Bank of Pennsylvania dated June 30, 2017 for the following: (1) General Obligation Note Series A of 2017 in the principal amount of \$2,645,000 for purposes of currently refunding all or a portion of the School District's outstanding General Obligation Bonds, Series of 2011; (2) General Obligation Note Series B of 2017 in the principal amount of \$5,000,000 for purposes of financing capital projects of the School District, including without limitation, roof repairs, replacements or upgrades, floor refinishing, playground upgrades, paving, curb and sidewalk repairs, acquisition of buses, technology upgrades and acquisition of capital equipment, and renovations/upgrades to various buildings and facilities of the School District; (3) General Obligation Note Series A of 2018 in the principal amount of \$9,140,000 for purposes of the advanced refunding of a portion of the School District's General Obligation Bonds, Series B of 2013; and (4) General Obligation Note Series B of 2018 in the principal amount of \$9,650,000 for purposes of the current refunding of all or a portion of the School District's General Obligation Bonds, Series of 2014.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

[At this point (7:11 pm), Mr. Nigrini excused himself from the meeting]

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Motion Carried)

Dr. Chmielewski presented the June 2017 Treasurer's Report, Investment Report and General Fund Financial Statements as attached. Dr. Chmielewski moved, seconded by Mr. Martin, to accept the Treasurer's Report and approve related invoices as presented and to include the General Fund Investment Accounts list and Board Summary Report for the period June 2017 in the permanent minutes.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve the Payment of Bills as follows:

General Fund 16/17	\$ 4,874,203.51
General Fund 17/18	\$ 2,309,789.37
Capital Reserve	\$ 5,803.25

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve the Financial Reports as follows:

Cafeteria (June 2017)
Child Care (June 2017)
Activity Accounts:
 Wilson West MS (June 2017)
 Southern MS (June 2017)
 Senior High (June 2017)

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

4.0 Ratification/Approval of the following: (Consent)

Hearing no objection to Agenda item #4.1 a&b President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 8)**

4.1 a) Granted permission to approve students to attend the trip to China from March 16 - March 30, 2018.

b) Granted permission to approve students to attend the European Studies Trip from June 21- June 30, 2018.

5.0 Superintendent's Report (Personnel/Program Recommendations) (Roll Call)

#5.1 - #5.7 (Roll Call) and #5.8 (Roll Call) individual votes

Mr. Martin moved, seconded by Mr. Hart to approve the Superintendent's Report items #5.1-#5.7 as follows:

5.1 Resignations

Julia Braun, Special Education Instructional Assistant – Cornwall Terrace, effective 6/9/17

Michael Hennigan, 3rd Grade Teacher - Shiloh Hills, effective 7/7/17

Tracie Koch, Library Assistant – High School, effective July 21, 2017

Margaret Lindsey, Chief Operations Officer, effective 6/30/17

Holly Lorchek, Secondary Special Education Supervisor, effective 9/5/17

Rachel Lorenz, Child Care School Age Assistant, effective 6/29/17

Natalie Woodward, VB Coach, effective 9/8/17

5.2 Change of Status

Penny Azzarello, to Food Service Worker, WMS, 27.5 hrs/wk, effective 8/16/17 (replaces Angela LaPurma who resigned)

Stephanee Billman, 4th Grade Teacher, to 3rd Grade Teacher – Shiloh Hills, effective 8/23/17 (replaces Michael Hennigan who resigned)

Stephanie Brown, to Breakfast Cashier, SMS, 6.25 hrs/wk, eff. 8/16/17 (replaces Deb Gaston who resigned)

Shireen DeNault, Math Teacher, High School, to Master's Degree, effective 8/23/17

Trevor Fick, 3rd Grade Teacher, Cornwall Terrace, to Master's Degree, effective 8/23/17

Chris Forry, 2nd Grade Teacher (bubble), Cornwall Terrace, to 1st Grade Teacher, Cornwall Terrace, effective 8/23/17

Gina Hoppock, Substitute Bus Aide, to Bus Aide, \$10.04/hr, 30 hours/week, effective 7/1/17

Rachel Mehaffey, Special Education Teacher, HS, to Special Education Teacher, West MS, effective 8/23/17 (replaces Erin Murphy who resigned)

Jeanne Pehlman, to FSW/Cashier, WMS, 22.5 hrs/wk, eff 8/17/17 (replaces Penny Azzarello who transferred)

Tara Raymond, Hourly Teacher, to Social Citizenship Teacher, Whitfield, effective 8/23/17 (replaces James Schalk who transferred)

Steven Rhoades, Interim Instructional Technology Coach, to Science Instructional Technology Coach, effective 8/23/17

James Schalk, Hourly Teacher, to 5th Grade Teacher, Whitfield, Master's +18 credits, CY1, effective 8/23/17 (replaces Kate Cogan who resigned)

Jessica Schnettler, Accounts Payable/Purchasing Specialist, to Accountant, Finance Office, \$46,500/yr, effective 7/18/17 (replaces Lori Castor who was promoted)

Laura Stemko, Cook, to Food Service Worker - Upper House, 26.25 hrs/wk \$10.39/hr, effective 8/28/17

Marianne VanReed, to Food Service Worker - Upper House, 26.25 hrs/wk, eff 8/16/17 (replaces Brenda Keeney who retired)

Kim Wagner, 3rd Grade Teacher, CT, to 2nd Grade Teacher, CT, effective 8/23/17

5.3 Support Staff

Sandra Parsons, Transportation Assistant, \$13.00/hr, 29.5 hours/week, effective 8/7/17 (replaces Archie Ulshafer who transferred)

5.4 Professional Employee Status

Temporary Professional Employees who have fulfilled the requirements of Section 1108 of the School Code of Pennsylvania and are eligible for the status of Professional Employee, effective 6/10/17:

Jamie Motsko

5.5 Professional Hires

a) Erin Aregood

Education

Albright College, Master's Degree in Special Education

Experience

BCIU, ECSS Program – 2005-present

Degree, Credit Year, Salary

Master's, CY 12, \$60,582/yr

Assignment

Special Education Teacher (PE) – High School, effective 8/23/17 (replaces Rosemary Martin who retired)

b) Natalie Arndt

Education

LaSalle University, Bachelor's Degree in Elementary and Special Education

Experience

Student Teacher, Fox Chase Elementary & Thurgood Marshall Elementary School, Spring 2017

Degree, Credit Year, Salary

Bachelor's Degree, CY1, \$44,000/yr

Assignment

Life Skills Teacher (TPE), Whitfield, effective 8/23/17 (replaces Alli Aquila who resigned)

c) Rebecca Balint

Education

Providence College, Elementary & Special Education

Experience

Teacher, The Lewis School of Princeton, June 2014 - present

Degree, Credit Year, Salary

Bachelor's Degree, CY1, \$44,000/yr

Assignment

Learning Support Teacher (TPE), Green Valley, effective 8/23/17 (new position)

d) Maria Diehl

Education

Shippensburg University - English Education

Experience

Student Teacher, Greencastle-Antrim – Spring 2017

Degree, Credit Year, Salary

Bachelor's Degree, Credit Year 1, \$44,000/yr

Assignment

English Teacher (TPE) – High School, effective 8/23/17 (new position)

e) Joshua Falk

Education

Geneva College – Mathematics Education

Experience

Math Teacher, Muscatine High School – 2010-present

Degree, Credit Year, Salary

Bachelor's Degree + 24 credits, CY 8, \$52,550/yr

Assignment

Math Teacher (TPE) – High School, effective 8/23/17 (replaces Charles Trovato who resigned)

f) Elizabeth Fick

Education

Eastern University, Masters in Education

Experience

Preschool Teacher, Lakeside Early Learning

Degree, Credit Year, Salary

Bachelor's Degree, CY 1, \$44,000/yr

Assignment

Gifted/Social Citizenship Teacher (LTS), effective 8/23/17 (replaces Kim Wagner who transferred)

g) Katelyn Jaxheimer

Education

Kutztown University – Special Education & Elementary Education

Experience

Student Teacher, Governor Mifflin and Muhlenberg - Spring 2017

Degree, Credit Year, Salary

Bachelor's Degree, CY1, \$44,000

Assignment

Autistic Support Teacher (TPE) – Shiloh Hills, effective 8/23/17 (replaces Chelsea White who resigned)

h) Lindsey Place

Education

Millersville University – Special Education and Early Childhood Education

Experience

Life Skills Teacher (LTS), Cocalico Middle School, 2016-2017 school year

Learning Support Teacher (Substitute), Owen J. Roberts Middle School, April-June 2016

Degree, Credit Year, Salary

Bachelor's Degree, CY1, \$44,000

Assignment

Learning Support Teacher (TPE) – Southern Middle School, effective 8/23/17 (replaces Stephanie Talotta who resigned)

i) Jesse Rocco

Education

University of Pittsburgh – Mathematics Education

Experience

Math Teacher, Northern York High School, May-June 2017

Substitute Teacher, Northern York High School, August 2016-May 2017

Student Teacher, Riverview School District, August 2015-May 2016

Degree, Credit Year, Salary

Bachelor's Degree, CY1, \$44,000

Assignment

Math Teacher (LTS) – High School, effective 8/23/17 through end of 1st semester (replaces Abby Kalejta while on child-rearing leave)

j) Alexis Schwartz

Education

Kutztown University – Special Education PreK-8 & Elementary Education PreK-4

Experience

Student Teacher – Glenside Elementary, March-May 2017

Student Teacher – John S. Clarke Elementary, January-March 2017

Degree, Credit Year, Salary

Bachelor's Degree, CY1, \$44,000/yr

Assignment

Learning Support Teacher (TPE), Shiloh Hills, effective 8/23/17 (replaces Brad Binder who transferred)

k) Lindsay Strause

Education

West Chester University – Bachelor's Degree in Special Education (PreK-8) & Mid Level Math & Language Arts

Experience

Substitute Teacher - Exeter School District, 2016-2017 school year

Degree, Credit Year, Salary

Bachelor's Degree, CY 1, \$44,000/yr

Assignment

Learning Support Teacher (TPE), Southern Middle School, effective 8/23/17 (replaces Chris McAfee who transferred)

5.6 Summer School, ESY, & Transportation

Approve requested personnel, per attached.

5.7 Hourly Teacher

Carrie Bankert, Whitfield, 17 hrs/wk, \$19.22 hr; eff 8/28/17 (replaces Tara Raymond who transferred)

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

Mr. Martin moved, seconded by Mrs. Reid to approve Superintendent's Report item #5.8 as follows:

5.8 Extracurricular

Sofia Curtis, Community Swim Instructor/Age Group Assistant, \$7.75/hr,

Alyson Hart, Community Swim Instructor, \$7.75/hr.

JT Houser, West Auditorium Manager, \$15.00/hr.

Grace Klick, Community Swim/Lifeguard, \$7.75/hr.

Andrew Thomas, Community Swim/Lifeguard, \$8.25/hr.

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Chmielewski, Ehrlich, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

(Abstain 1): Mr. Hart

6.0 Consent Items (Voice Vote)

Hearing no objection to Agenda item #6.1, a&b President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 8)**

6.1 Accepted with gratitude the following donation:

- a) \$20.00 from Rochester Institute of Technology for the High School Tech Ed Department.
- b) \$200 from Statewide Tax Recovery for a scholarship to a worthy student, Class of 2018.

Roll Call

7.0 Human Resources (Motion Carried)

Mr. Metzgar moved, seconded by Mr. Hart to approve Human Resource items #7.2-#7.8 as follows:

- 7.2 Authorized** the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the July 17, 2017 Board meeting with action to be ratified by the Board of Education at the next official meeting.
- 7.3 Approved** the Employee Assistance Program Services Agreement with Family Guidance Center, effective 7/1/17 through 6/30/18, annual administrative fee of \$3,948.75 (\$3.25/employee) plus \$70/hr for additional authorized sessions.
- 7.4 Approved** Jonathan Stenger, Assistant Principal (200 day contract) - West Middle School, to work up to 15 additional days this summer at the daily rate of \$370.53/day prior to July 1, 2017 and \$381.65/day effective July 1, 2017.
- 7.5 Approved** to compensate Catherine Reber at \$16.61/hr for Building Secretarial training, approximately 30 hours, effective 6/30/17.
- 7.6 Approved** the 2017-2018 Discretionary Day cost to teachers at \$176.00.
- 7.7 Approved** the 2017 Special Education Summer Hours as attached.
- 7.8 Approved** the Support Staff Compensation Ranges as attached.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

8.0 Pupil Services (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve Pupil Services items #8.1-#8.4 as follows:

- 8.1 Ratified the** contract with KidsPeace National Centers, Inc. Private Academic Program, to provide educational services to special education students on an as-needed basis at the per diem rate of \$80.76 per student, for ESY Summer 2017.
- 8.2 Approved** the Settlement Agreement and Release to directly pay the Hillside School an amount up to twenty-four thousand-five hundred dollars (\$24,500.00) for tuition for the 2017-2018 school year, and to pay the Hillside School an amount up to twenty-five thousand, five hundred dollars (\$25,500.00) for tuition for the 2018-2019 school year; plus transportation; also to pay the McAndrew's Law Office an amount up to fourteen thousand, five hundred dollars (\$14,500.00); to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 8.3 Granted permission** to waive tuition for the following students:
Male, Kindergarten, Spring Ridge Elementary School, from 5/9/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)
- 8.4 Approved** to contract with Interquest Canine Services to conduct random searches at a cost not to exceed \$3,200.00 for drugs, alcohol, and gunpowder.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

9.0 Technology & Media (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve Technology and Media item #9.1 as follows:

- 9.1 Granted permission** to sell quantity (200) Vostro v3350 laptops for \$7,200 to UpCycle LLC, Fairfield NJ. In addition, request permission to sell quantity (50) Dell Latitude 5500 laptops and quantity (44) Dell Optiplex 780 MT desktops to Capitol Asset, Lanham, MD for \$1,780.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

10.0 Operations (Motion Carried)

Mr. Martin moved, seconded by Mr. Hart to approve Operations items #10.1 as follows:

- 10.1 Granted permission** to use capital funds for the repair/replacement of the Fire Alarm System in 400 Level and 300 West of the High School in the amount of \$72,000.00.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

11.0 Finance (Motion Carried)

Mrs. Reid moved, seconded by Mr. Wolf to approve Finance items #11.2 - #11.4 as follows:

11.2 Granted permission to submit the following delinquent accounts to Berks County Tax Claim Bureau:

- One Spring Township 2016 October Interim tax bill

11.3 Approved the budget transfers dated June 15 through June 30, 2017.

11.4 Granted permission to open a High School Girls Lacrosse student activity account.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (Motion Carried)

Mr. Hart moved, seconded by Mr. Wolf to approve Transportation items #13.1- #13.2 as follows:

13.1 Approved the retirement, through auction, with Mathies & Sons, Inc. T/A 422 Sales for six (6) buses: three (3) 72 passenger buses; one (1) 48 passenger special needs bus; and two (2) 28 passenger mini school buses.

13.2 Granted permission to advertise the acceptance of bids for the following school buses: 3 Diesel 72 Passenger, 1 Diesel 48 Passenger and 1 Gasoline 30 Passenger.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (Motion Carried)

Mr. Wolf moved, seconded by Mr. Hopp to approve Extra Curricular items #16.1-#16.5 as follows:

16.1 Request permission to approve the 2017/18 Fall Help Rates as attached (with the exception of full time support staff)

16.2 Request permission to approve the 2017/18 Refreshment Help Rates as attached (with the exception of full time support staff)

- 16.3 Request permission** to approve the 2017/18 Winter Help Rates as attached (with the exception of full time support staff)
- 16.4 Request permission** to approve the 2017/18 Spring Help Rates as attached (with the exception of full time support staff)
- 16.5 Request permission** to approve the 2017/18 Athletic/Extra Curricular admission rates as attached.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

17.0 Policies

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Berks County I.U. Board Representative (Mrs. Reid)

Berks E.I.T. Representative (Mrs. Schlosman)

Curriculum Committee Chairman (Mrs. Reid)

Extracurricular Committee Chairman (Mr. Wolf)

Facilities Committee Chairman (Mr. Nigrini)

Finance Committee Chairman (Mr. Ehrlich)

Human Resources Committee Chairman (Mr. Hopp)

Legislative/PA School Board Assn. Representative (Mr. Martin)

Public Relations Chairman (Mr. Hart / Ms. Troutman)

Congratulations to 2017 Wilson Grad Jillian Schmitz on receiving the Victor Emmanuel II Club Scholarship. Jillian received a \$12,000 scholarship and plans to study at Virginia Polytechnic Institute.

Wilson's Chapter of the Technology Student Association recently participated in the 2017 National Conference. These students competed against over 2000 nationally recognized Technology Student Association chapters, which encompass over 190,000 individual student members. Wilson performed extremely well at the National Conference, placing three teams into the top ten in the Nation. This competition highlights an amazing year for Wilson TSA, helping to put Wilson's name among some of the most prestigious STEM schools in the country!

Alison Willingmyre, Wilson Class of 2017 was selected as a Top 10 Finalist for Berks County Athlete of the Year. Alison was Berks Player of the Year in cross country and track and field and a district qualifier in swimming. She will run cross country, and indoor and outdoor track at Penn State.

Recent Wilson grad Jennifer Wallace received the Jean Frey Award from the 3 Point Goal Organization. The award recognizes a Berks senior girls basketball player who demonstrates exceptional character and leadership qualities. Jen received a \$1,000 scholarship for her award.

Our own School Resource Officer Rob Johnson received an Officer Recognition Award for his participation in the Pennsylvania Aggressive Driving Enforcement and Education Program

Education Foundation Report (Mr. Nigrini / Ms. Troutman)

- Netted \$545.00 in profit for the Education Foundation from the Wilson Community Night at the Fightin Phils
- Working on creating a streamlined approach to gathering alumni information
- Save the date for the 2017 Back to School Bash, which will be held on Saturday October 14. This is a fun evening at the Green Valley Chateau featuring live music, dinner, dancing and the chance to bid on unique Wilson experiences and items. We will be presenting the first-ever Legacy Award to Doug Dahms. Tickets will go on sale in mid-August.

Technology Chairman (Dr. Chmielewski)

Student Outreach

Solicitor (Mr. Miravich)

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

There being no further business, Mr. Hopp moved, seconded by Dr. Chmielewski, to adjourn the meeting at 7:33p.m. Motion carried.

Cheryl F. Raffauf, Board Secretary